

Financial Statements of

**UNITED WAY OF  
SASKATOON AND AREA**

Year ended March 31, 2009



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## **AUDITORS' REPORT TO THE MEMBERS**

We have audited the statement of financial position of United Way of Saskatoon and Area as at March 31, 2009 and the statements of operations, net assets and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*KPMG LLP*

Chartered Accountants

Saskatoon, Canada  
May 21, 2009

# UNITED WAY OF SASKATOON AND AREA

## Statement of Financial Position

March 31, 2009, with comparative figures for 2008

	2009	2008
<b>Assets</b>		
Current assets:		
Cash	\$ 943,733	\$ 912,584
Pledges receivable (note 2)	1,677,728	1,494,773
Accounts receivable	45,949	71,449
Prepaid expenses	42,127	32,880
	<u>2,709,537</u>	<u>2,511,686</u>
Equipment, furniture, and leaseholds	210,842	178,474
Less: accumulated amortization	<u>153,000</u>	<u>136,852</u>
	57,842	41,622
	<u>\$ 2,767,379</u>	<u>\$ 2,553,308</u>
<b>Liabilities and Net Assets</b>		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 94,510	\$ 73,045
Commitments for donor directed giving	415,087	352,176
Allocations committed to member agencies	1,569,500	1,480,690
Deferred revenue	<u>93,760</u>	<u>9,105</u>
	2,172,857	1,915,016
Net assets:		
Operating reserve	421,880	411,670
Allocations reserve	114,800	185,000
Invested in equipment, furniture, and leaseholds	<u>57,842</u>	<u>41,622</u>
	594,522	638,292
Commitments (note 3)		
	<u>\$ 2,767,379</u>	<u>\$ 2,553,308</u>

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# UNITED WAY OF SASKATOON AND AREA

## Statement of Operations

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Revenue:		
Contributions from current year's campaign (note 4)	\$ 4,115,338	\$ 3,727,907
Funds transferred from other United Way organizations	106,695	146,357
Gross campaign revenue	4,222,033	3,874,264
Less provision for uncollectible pledges	(189,871)	(120,375)
Net campaign revenue	4,032,162	3,753,889
Other revenue:		
Volunteer Saskatoon (schedule 6)	46,745	47,484
Interest revenue	13,032	26,416
Other revenue	38,111	17,918
	4,130,050	3,845,707
Campaign expenses (schedule 4)	768,150	732,227
Net revenue available for allocations and programs	3,361,900	3,113,480
Expenses:		
Allocations to member agencies (schedule 1)	2,067,000	1,885,000
New member agency allocations (schedule 1)	105,000	-
Donor directed giving (note 4)	586,535	533,055
Community services (schedule 3)	514,060	421,507
Community initiatives funding allocations (schedule 2)	55,670	102,330
Volunteer Saskatoon (schedule 6)	77,405	69,397
	3,405,670	3,011,289
Excess (deficiency) of revenue over expenses	\$ (43,770)	\$ 102,191

See accompanying notes to financial statements.

# UNITED WAY OF SASKATOON AND AREA

## Statement of Net Assets

Year ended March 31, 2009, with comparative figures for 2008

	Invested in Equipment, Furniture and Leaseholds	Allocations Reserve	Operating Reserve	Total 2009	Total 2008
Balance, beginning of year	\$ 41,622	\$ 185,000	\$ 411,670	\$ 638,292	\$ 536,101
Excess (deficiency) of revenue over expenses	(16,148)	-	(27,622)	(43,770)	102,191
Purchase of equipment, furniture and leaseholds	32,368	-	(32,368)	-	-
Internal transfers	-	-	-	-	-
New member agencies	-	(105,000)	105,000	-	-
Project transfers	-	34,800	(34,800)	-	-
Balance, end of year	\$ 57,842	\$ 114,800	\$ 421,880	\$ 594,522	\$ 638,292

See accompanying notes to financial statements.

# UNITED WAY OF SASKATOON AND AREA

## Statement of Cash Flows

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Cash flows from (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ (43,770)	\$ 102,191
Item not involving cash:		
Amortization	16,148	14,252
Change in non-cash operating working capital:		
Pledges receivable	(182,955)	(265,948)
Accounts receivable	25,500	(15,472)
Prepaid expenses	(9,247)	(876)
Accounts payable and accrued liabilities	21,465	(9,778)
Commitments for donor directed giving	62,911	22,290
Allocations committed to member agencies	88,810	231,974
Deferred revenue	84,655	1,961
	63,517	80,594
Investing:		
Purchase of equipment, furniture, and leaseholds	(32,368)	(11,358)
Increase in cash position	31,149	69,236
Cash, beginning of year	912,584	843,348
Cash, end of year	\$ 943,733	\$ 912,584

See accompanying notes to financial statements.

# UNITED WAY OF SASKATOON AND AREA

Notes to Financial Statements

Year ended March 31, 2009

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United Community Funds of Saskatoon (the "United Way of Saskatoon and Area") is incorporated without share capital as a non-profit organization under the laws of Saskatchewan. Its principal activities include fundraising and distribution of funds to member agencies.

## 1. Significant accounting policies:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

A summary of the significant accounting policies is as follows:

(a) Pledges receivable:

Contribution pledges are recorded as receivable when committed and allowances are provided for amounts estimated to be uncollectible.

(b) Allocations:

Allocations to member and non-member agencies include amounts paid as well as those portions of the allocation which will be paid over the balance of the calendar year.

(c) Office equipment, furniture, and leaseholds:

Office equipment, furniture, and leaseholds are stated at cost and amortized over their estimated useful lives using the following methods and annual rates:

Asset	Method	Rate
Computer hardware and software	Straight-line balance	20%
Other equipment and furniture	Declining balance	10%-20%
Leaseholds	Straight-line balance	25%

# UNITED WAY OF SASKATOON AND AREA

Notes to Financial Statements (continued)

Year ended March 31, 2009

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## 1. Significant accounting policies (continued):

(d) Gifts in kind:

Donations of goods and services, including media and advertising, are not included in these financial statements.

(e) Deferred revenue:

Deferred revenue repayment amounts received related to operations in the next fiscal year.

(f) Reserve amounts:

The operating reserve represents the accumulated excess of revenue over expenses net of allocations to other reserve accounts.

The allocation reserve was created to address issues with respect to new member agencies and building for the future. Adjustments to the reserve are subject to determination by the Board of Directors.

Equity in equipment and furniture represents the unamortized cost of equipment and furniture. Adjustments to the reserve are made for additions, disposals and amortization of furniture and equipment.

(g) Financial instruments:

The United Way of Saskatoon and Area has designated all of its cash as held for trading and carries it at fair value. Pledges and accounts receivable are classified as loans and receivables which are measured at amortized cost. Accounts payable and accrued liabilities, commitments for donor directed giving and allocations committed to member agencies are classified as other financial liabilities which are also measured at amortized cost.

The fair value of the United Way of Saskatoon and Area's pledges and accounts receivable, accounts payable and accrued liabilities and committed allocations, approximates their carrying amounts due to the short-term nature of the instruments.

The United Way of Saskatoon and Area is exposed to interest rate risk arising from fluctuations in interest rates on amounts invested in interest bearing cash accounts. Cash, when received, is deposited into an interest bearing account with interest based on prime rates. The United Way of Saskatoon and Area is also exposed to credit risk related to pledges and accounts receivable. Pledges receivable consists of amounts due from numerous organizations and individuals none of which is individually significant. An allowance for uncollectable pledges receivable has been established.

# UNITED WAY OF SASKATOON AND AREA

Notes to Financial Statements (continued)

Year ended March 31, 2009

## 1. Significant accounting policies (continued):

(h) Allocation of operating expenses:

Operating expenses are incurred to support functional areas and are allocated to campaign and community services expenses based on a time study method. Following this method, operating expenses are allocated as follows:

	2009	2008
Campaign expenses	64%	64%
Community services expenses	36%	36%

## 2. Pledges receivable:

	2009	2008
Current year's campaign pledges receivable	\$ 1,778,808	\$ 1,521,919
Allowance for uncollectible pledges receivable	(131,309)	(130,169)
	1,647,499	1,391,750
Prior year's campaign pledges receivable	265,423	322,526
Allowance for uncollectible pledges receivable	(235,194)	(219,503)
	30,229	103,023
	\$ 1,677,728	\$ 1,494,773

The United Way of Saskatoon reports publicly an estimate of its campaign results in January of each year for that year's campaign.

This campaign estimate is comprised of the following amounts included in these financial statements:

	2009	2008
Actual campaign results including funds transferred from/to other United Way organizations	\$ 4,222,033	\$ 3,874,264
Publicly reported estimate	\$ 4,138,926	\$ 3,818,212

# UNITED WAY OF SASKATOON AND AREA

Notes to Financial Statements (continued)

Year ended March 31, 2009

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### 3. Commitments:

The United Way of Saskatoon is committed to payments under an operating lease for office space through 2012.

Future minimum payments, by year and in aggregate, under this commitment, consisted of the following at March 31, 2009:

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2010	\$	39,805
2011		41,182
2012		3,441
	\$	84,428

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### 4. Contributions from current year's campaign:

Contributions from the current year's campaign include donor directed gifts in the amount of \$654,093 (2008 - \$583,545) of which \$586,535 (net of current fund raising costs) (2008 - \$533,055) has been allocated to registered charities in Canada pursuant to donor requests.

### 5. Comparative figures:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year in compliance with the United Way national office Transparency, Accountability and Financial Reporting policies.

# UNITED WAY OF SASKATOON AND AREA

## Schedule of Allocations to Member Agencies

Year ended March 31, 2009, with comparative figures for 2008

### Allocations to member agencies:

	2009	2008
Autism Treatment Services of Saskatchewan	\$ 45,000	\$ 45,000
Avenue Community Centre	40,000	-
Big Brothers Big Sisters of Saskatoon	122,000	122,000
Boys and Girls Clubs of Saskatoon	35,000	17,500
Canadian Mental Health Association	55,000	55,000
Canadian National Institute for the Blind	55,000	50,000
Canadian Paraplegic Association	62,000	62,000
Canadian Red Cross Society	95,000	95,000
Catholic Family Services of Saskatoon	140,000	140,000
Community Living Association Saskatoon Inc.	55,000	55,000
CHEP Good Food Inc.	80,000	75,000
Cosmopolitan Industries	20,000	-
Crocus Coop	30,000	-
Elizabeth Fry Society	86,000	63,000
Epilepsy Saskatoon	55,000	55,000
Family Service Saskatoon	135,000	135,000
Girl Guides of Canada	22,000	22,000
Habitat for Humanity	10,000	-
John Howard Society	100,000	100,000
Learning Disabilities Association of Saskatchewan	50,000	45,000
Maggie's Child Care Centre for Teen Parents	17,000	20,000
Saskatchewan Abilities Council	65,000	65,000
Saskatchewan Deaf & Hard of Hearing Services	57,000	57,000
Saskatoon Community Mediation Services	24,000	26,000
Saskatoon Crisis Intervention Service	68,000	54,000
Saskatoon Friendship Inn	80,000	80,000
Saskatoon Indian & Metis Friendship Centre	30,000	30,000
Saskatoon Interval House	30,000	30,000
Saskatoon Open Door Society	60,000	60,000
Saskatoon Services for Seniors	37,000	37,000
Saskatoon Sexual Assault and Information Centre	40,000	40,000
Tamara's House	10,000	-
YMCA Saskatoon	115,000	115,000
YWCA Saskatoon	142,000	134,500
	\$ 2,067,000	\$ 1,885,000

### New member agency allocations:

	2009	2008
Avenue Community Centre	\$ 30,000	\$ -
Canadian National Institute for the Blind (adjustment to existing agency)	5,000	-
Cosmopolitan Industries	20,000	-
Crocus Coop	30,000	-
Habitat for Humanity	10,000	-
Tamara's House	10,000	-
	\$ 105,000	\$ -

# UNITED WAY OF SASKATOON AND AREA

Schedule of Community Initiatives Funding Allocations

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Community Legal Assistance Services for Saskatoon Inner City - Walk in Advocacy Clinic	\$ 10,000	\$ -
Sexual Health Centre Saskatoon - "I'm S.U.R.E" - Sex, Understanding, Respect & Education	12,500	-
Spectrum Core Community Services - Rainbow 50+ Seniors Drop In Program	3,950	-
SARBI - Sask. Assn for the Rehabilitation of Brain Injured - Community Day Programming for under 35 years	9,220	-
CUMFI - Central Urban Metis Federation Inc. - GAIN program (Girls Action Information Network)	20,000	-
Big Brothers Big Sisters of Saskatoon - Outreach Services to Surrounding Communities	-	18,000
YWCA - Saskatoon Overnight Shelter Project	-	15,000
Radius Community Centre for Education and Employment Training - Youth Companion Program	-	12,000
Town of Osler - The Osler Family Resource Centre	-	11,500
Catholic Family Services - Outreach Counsellor as Saskatoon Food Bank	-	10,000
Saskatoon Sexual Assault & Information Centre - I'm the Boss of Me Program	-	8,500
Family Service Saskatoon - International Women of Saskatoon Greystone Heights Project	-	7,930
Saskatoon Catholic Schools Foundation Inc - St. Mary's Sports Agility Clinic	-	6,700
READ Saskatoon - Sustainability Planning	-	5,000
Saskatchewan Prevention Institute - Local Community Participant Scholarships to the International Community Development Conference in Saskatoon	-	3,570
Community Living Association Saskatoon Inc. - Grief Support Group for Parents	-	2,130
Equal Justice for All - Strategic Planning	-	2,000
	\$ 55,670	\$ 102,330

# UNITED WAY OF SASKATOON AND AREA

## Schedule of Community Services Expenses

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Salaries	\$ 209,375	\$ 186,893
Community building initiatives	80,377	51,460
Tomorrow fund	31,145	1,132
United Way of Canada - membership	29,210	25,928
Employee benefits	24,324	18,600
Professional development	10,087	11,602
Professional fees	5,125	-
Public relations	2,619	4,042
Marketing materials	2,189	940
Mileage and parking	1,087	1,754
Service charges	233	-
Printing, stationery and supplies	227	-
Capacity building	164	12,760
Postage	15	-
Union counselling	-	1,349
	\$ 396,177	\$ 316,460
Allocation of operating expenses (schedule 5)	117,883	105,047
<b>Total community services expenses</b>	<b>\$ 514,060</b>	<b>\$ 421,507</b>

**UNITED WAY OF SASKATOON AND AREA**

## Schedule of Campaign Expenses

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Salaries	\$ 325,014	\$ 336,963
Marketing materials	89,866	54,093
Special events	54,516	60,306
Employee benefits	38,935	39,405
Professional development	15,354	19,645
Service charges	13,065	8,593
Mileage and parking	5,968	6,640
Federal campaign fees	5,683	4,594
Postage	4,553	4,923
Public relations	2,634	4,678
Telephone and facsimile	1,341	-
Printing, stationery and supplies	1,305	-
Recruitment	237	1,377
Centrally Coordinated Campaign reporting fees	109	-
Professional fees	-	4,261
	\$ 558,580	\$ 545,478
Allocation of operating expenses (schedule 5)	209,570	186,749
<b>Total campaign expenses</b>	<b>\$ 768,150</b>	<b>\$ 732,227</b>

# UNITED WAY OF SASKATOON AND AREA

## Schedule of Operating Expenses

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
Salaries	\$ 130,436	\$ 123,769
Rent	34,292	33,192
Marketing materials	20,087	7,841
Computer maintenance and support	19,555	13,924
Professional fees	19,102	12,402
Amortization	16,148	14,252
Employee benefits	15,913	14,213
Postage	15,030	13,434
Telephone and facsimile	13,623	12,492
Professional development	11,095	11,176
Printing, stationery and supplies	8,937	10,980
Equipment leasing	7,028	6,457
Public relations	5,186	6,411
Insurance	2,815	2,127
Service charges	2,324	4,147
Equipment maintenance	1,838	-
Office maintenance	1,302	770
Mileage and parking	1,235	914
Annual meeting	1,209	1,282
Recruitment	298	2,013
<b>Total operating expenses before allocation</b>	<b>\$ 327,453</b>	<b>\$ 291,796</b>
Allocation to campaign expenses	(209,570)	(186,749)
Allocation to community services expenses	(117,883)	(105,047)
<b>Total general management and administration expenses</b>	<b>\$ -</b>	<b>\$ -</b>

# UNITED WAY OF SASKATOON AND AREA

## Schedule of Volunteer Saskatoon Revenues and Expenses

Year ended March 31, 2009, with comparative figures for 2008

	2009	2008
<b>Revenue:</b>		
Grants and fundraising	\$ 31,200	\$ 36,830
Program fees	7,820	4,804
Membership fees	7,725	5,850
	<u>46,745</u>	<u>47,484</u>
<b>Expenses:</b>		
Salaries	48,083	44,558
Marketing and communications	9,676	2,940
Benefits	6,417	6,613
Professional development	5,247	3,936
Rent	3,762	3,642
Printing, stationary and supplies	1,178	2,074
Mileage	913	727
Volunteer management resources	718	628
Telephone	529	695
Postage	314	698
Memberships	310	370
Canadian Volunteer Initiative Symposium	258	181
Celebration breakfast	-	1,581
Computer maintenance	-	754
	<u>77,405</u>	<u>69,397</u>
<b>Deficiency of revenue over expenses before United Way of Saskatoon allocation</b>		
	(30,660)	(21,913)
<b>United Way of Saskatoon allocation</b>		
	30,660	21,913
	<u>\$ -</u>	<u>\$ -</u>

The United Way of Saskatoon's internal program, Volunteer Saskatoon, receives up to one-third of expenses as a funding allocation from the United Way of Saskatoon. During 2009, approved support amounted to \$30,660 (2008 - \$21,913).